

Conserving our Past: Building Our Future

Chairman Cllr. Harvey Neve

Minutes of a meeting of Bishop Middleham Parish Council held
Wednesday 8th March 2023, in Bishop Middleham Village Hall at 7.00pm

Present: Cllr. H. Neve (Chair), Cllr J. Brownlee, Cllr. J. Burrows, Cllr. V. Cooke,
Cllr. G. Jacobs, Cllr. M. MacCallam, Cllr. P. Maddison Green, Cllr. G. Turner

Cllr. E. Peeke (Durham County Council)

A. Hall (Parish Clerk)

ITEM NO.	MINUTES	ACTION
1.3/23	Notice of Meeting - it was moved by Cllr. H. Neve to open the meeting at 7.00pm.	
2.3/23	Apologies: None	
3.3/23	Declarations of Interest - Cllr. J. Brownlee declared interest in the Village Hall	
4.3/23	Minutes - The minutes of the meeting on Wednesday 8 th February 2023 were approved. Proposed as an accurate record by Cllr. Neve and seconded by Cllr. Cooke	
5.3/23	Public Participation - No members of the public in attendance.	
6.3/23	County Councillor's Report 1) Find and Fix event through DCC currently running. EP to pass details to Clerk. 2) Wildlife Park - some repairs needed - agreed to proceed with remedial work to repair lats and fencing. 3) Anti-social behaviour - should we ask for PACT meeting to be reinstated. Agreed for EP to approach Police re PACT 4) AAP review still ongoing - expected to finish about June. 5) Parking spaces at Kiln Cres - CC requested the members views on the value of providing the extra parking spaces. Members felt it was a worthwhile project as parking had been a problem for quite a while in that area.	EP AH EP
7.3/23	Outdoor Activities 1) Phase 1 of the park was now complete and open for the children and young people to use, feedback has been positive. 2) Revised quote received - increased from £63,730 to £67,600 (an increase of £3,870) excl VAT. 3) Members discussed progressing Phase 2 and the Chair asked if all members were happy to move forward with the current plan given the issues discussed in the December 2022 meeting. All members felt it was right to move forward with the current plan. 4) The Clerk should contact Derbyshire to discuss the possibility of increasing the funding. Once this has been resolved, to contact HAGS to discuss moving Phase 2 forward as soon as possible. AGREED: Clerk to contact Tarmac re funding. 5) Christmas Lights - lights had been purchased for the columns in Mainsforth (wrap lights only). No other motifs had been purchased	AH

	<p>as it was not clear to the Clerk which lights to purchase. It was noted that there is some work to be carried out on the timers for Bishop Middleham and the tree.</p> <p>6) Discussions had taken place regarding storage of Christmas lights. The Clerk had spoken to Scott (SE Landscaping) and currently the lights are stored in the container at Chilton. We need to check with our insurance whether we are covered for items stored with another council. The new lights were being delivered to the Clerk until storage arrangements were agreed. Options were discussed and would be looked at in more detail.</p>	AH
8.3/23	<p>Football</p> <p>1. User Agreement: the document had been completed but no further work had taken place to move it forward since the last meeting due to other commitments.</p> <p>2. Discussed the decommissioning of showers, remedial work needed and cleaning materials. Members agreed that this should be carried forward. Proposed Cllr Neve, seconded Cllr MacCallam</p>	AH
9.3/23	<p>HR - The Clerk post can be advertised on our website and also through CDALC. Job Desc, Person Spec and Advert to be passed back to members and any further amendments to be passed to the Chair with plan to progress on Monday 13th March. AGREED: Clerk to circulate to members again.</p>	AH
10.3/23	<p>Events</p> <p>a) Coronation 2023 - funding bid had been submitted, however, concerns had been raised that we would not hear about this before the event. It was felt that we should look at the event again and scale back events.</p> <p>b) Each item was looked at on the plan that had been circulated by Cllr MacCallam. Some areas, first aid, bar, food and the throne (Endeavour Woodcraft) were felt to be a priority and moved forward.</p> <p>c) Some areas raised were regarding funds for ribbons for the Maypole. We also needed to purchase extra bunting and medals for the children - agreed to look at medals with inscription and 400m of bunting. Members to be forwarded information again to decide which to purchase. However, it was agreed that medals and bunting would be purchased. Additional purchase would be for the craft table to be manned by Cllr Maddison Green. Costs and changes made to the Action Plan to be shared with Members.</p> <p>d) Scarecrow event to be classed as a trail, not a competition. Viv Jacobs had volunteered to run this and hopefully move it forward to be an annual event.</p> <p>e) Pebble bed design had been passed to Scott (SE Landscaping) - he is going to look at creating CR111 and get back to the Clerk.</p> <p>f) The village hall were meeting on 16/3/2023 to agree Coronation day and opening the hall.</p> <p>g) A meeting was arranged for 29th March at 7pm for everyone, including members of the community to pull together the final plans.</p> <p>Other events Proposed dates were given to Members for meetings, Annual Assembly and events for 2023. All dates agreed to move forward.</p> <p>Confirmed date for Annual Assembly as 6pm on Wednesday 10th May 2023.</p>	<p>AH</p> <p>AH</p> <p>Viv J</p> <p>SELand</p>

11.3/23	<p>Finance</p> <p>a) Monthly transactions emailed to Members - no queries received</p> <p>b) Members had been given end of year forecast report - no queries raised. A couple of changes were highlighted as a Clerk pay award offered had been received which would be over what was in the budget. Also advised increase to mobile phone charges.</p> <p>c) The Clerk would like to change bank accounts due to the ongoing problems with Barclays. Members as that this be moved to the April 2023 meeting.</p>	
12.3/23	<p>Policies</p> <p>The following policies were approved by the Members to adopt:</p> <ul style="list-style-type: none"> • Communications Policy • Dignity at Work • Equality and Diversity <p>The Councillor / Officer Protocol to move to the April 2023 meeting to give Members more time to read it.</p>	AH
13.3/23	<p>Member Sharing</p> <p><u>Signs</u> - The Clerk explained the Neighbourhood Warden had put a sign up in the park to say that patrols were being undertaken in the area re dog fouling. Cllr Cooke took extra copies of these signs to put up.</p> <p><u>Speeding</u> - this was still a problem, no further.</p> <p><u>Tree Planting</u> - Cllr MacCallam, Cllr Brownlee and A Shaw had kindly planted 3 new trees. The trees that had been taken out were planted further down the hill in the hope they will thrive.</p> <p>Query re whether the fruit tree provided by Cllr Maddison Green had been planted.</p> <p><u>Pitt Lane</u> - still causing a problem, fly-tipping still happening. Members were aware that the 23rd March was the deadline for DCC to move this issue forward.</p> <p><u>Right of Way</u> - issue raised again regarding the tree that had been cut down by DCC on the public right of way and left across the path. The Clerk advised that this had been raised again and assured that it was being dealt with.</p> <p><u>Litter Pickers</u> - a member of the litter picking team had damaged her jacket whilst litter picking. Members felt it was appropriate to offer to help with the replacement of the coat. Requested the member of public contact</p>	<p>ALL</p> <p>AH</p> <p>AH</p>
14.3/22	Next Meeting: Wednesday 12 th April 2023 at 7pm	

The meeting closed 9.20pm

Signed: - Chair.

Date: